

KENYA PLANT HEALTH INSPECTORATE SERVICE (KEPHIS)

INTERNAL MEMO

Our Ref: KEPHIS/HQ/PROC/18

Date: 1st July 2024.

TO: MANAGING DIRECTOR

FROM: MANAGER SUPPLY CHAIN MANAGEMENT.

**SUBJECT: FY 2023-24 PROGRESS REPORTS FOR PROCUREMENT
 CONTRACTS.**

Pursuant to section 152 of PPADA 2015 attached are procurement contract and their status for your attention.

	CONTRACTED FIRM	CONTRACT DETAILS.	CONTRACT START DATE.	EXPRING DATE	CONTRACT DURATION.	PERFORMANCE
1.	MFI Document Solutions	Repair and Maintenance of Kyocera Printers	29/05/2023	30/06/2024	Expired	Performance has been satisfactory and the contract is recommended for renewal.
2.	CIC	General Insurance cover-All Risk and Burglary	30/6/2022	01/07/2024	2 Yrs	Performance has been satisfactory
3.	UAP Old Mutual Insurance	WIBA/GPA	12 th March 2024	11 th /3/2026	2 Yrs	Performance has been satisfactory
4.	APA Insurance	Group Life Insurance	30/06/2022	01/07/2024	2 Yrs	Performance has been satisfactory
5.	APA Insurance	Staff Medical Cover	29 th May 2022	29 th May 2024	2Yrs.	Performance has been satisfactory
6.	Kenya Orient	Motor Vehicle Insurance	19/05/2022	19/05/2024	2 Yrs	Performance has been satisfactory
7.	Doorstop Services	Cleaning Services in HQ, MUGUGA & JKIA	4/05/2019	04/05/2024	Contract renewed for a period of two years	Satisfactory
8.	Brinks Security Ltd	Security Services at KEPHIS HQ	30/8/2022	01/09/2024	2 yrs	Performance has been satisfactory
9.	Japa Company	For provision of maintenance, repair and support services of backup Generators	28/11/2022	28/11/2024	2 yrs	Performance has been satisfactory
10.	Safaricom	Provision of internet service	01/01/2023	30/12/2026	3yrs	Performance has been satisfactory
11.	Print Options	Inspection Certificates	25/09/2022	24/09/24	2 yrs	Performance has been satisfactory
12.	Vivo Energy	Provision of Fuel and Fuel Products	1/07/2023	30/06/24	1 yr	Performance has been satisfactory
13.	Mpedigree Network Kenya	Supply of Small Seed Labels	18/11/23	19/11/2026	3 yrs	Performance has been satisfactory
14.	Kalzmat Security Print	Phytosanitary certificates and Seed Labels	18/11/23	19/11/2026	3 yrs	Satisfactory
15.	KOBBY Technologies LTD	Supply, installation and commissioning of enterprise resource planning (ERP) application	21/4/2022	20/4/2025	3 yrs	Satisfactory
16.	Catch Security Links Limited	Provision of security services at KEPHIS regional officers		30/06/2024		Satisfactory